



**General Catalog 2016-2018(Rev.8/29/2016)  
Addendum General Catalog 2016-2018**

**Effective Date: September 16, 2016**

- **The following changes have been made to the 2016 Academic Calendar, page 289:**

**ACADEMIC CALENDAR 2016**

DIPLOMA PROGRAMS – ONE ACADEMIC SESSION = 8 WEEKS  
ASSOCIATE DEGREE PROGRAMS – ONE ACADEMIC SESSION = 16 WEEKS

24 25 26 27 | 31 1 2 3 4 | 7 H 9 10 H | 14 15 16 17 MT | 21 22 23 HH | 28 29 30 1 | 5 6 7 8 9 | 12 13 14 15 = 32 Meeting Days

ACADEMIC SESSION		OCTOBER 24, 2016	TO	DECEMBER 15, 2016
DEGREE	START DATE	OCTOBER 24, 2016		
	CONTINUE OF THE ASSOCIATE DEGREE AUGUST-DECEMBER TERM			
DIPLOMA	LATE ENROLLMENT PERIOD	OCTOBER 24 TO NOVEMBER 5, 2016		
	SECOND FRIDAY OF THE SESSION – MEETING DAY	NOVEMBER 4, 2016		
	1 <sup>ST</sup> MID TERM	OCTOBER 24 TO NOVEMBER 17, 2016		
	2 <sup>ND</sup> MID TERM	NOVEMBER 21 TO DECEMBER 15, 2016		
Holiday	ELECTION DAY	NOVEMBER 8, 2016		
Holiday	VETERANS DAY	NOVEMBER 11, 2016		
Holiday	CULTURE AND DISCOVERING OF PUERTO RICO	NOVEMBER 19, 2016		
Holiday	THANKSGIVING BREAK	NOVEMBER 24-25, 2016		
	SUBSTITUTION OF A HOLIDAY (ELECTION DAY)	DECEMBER 9, 2016		
EVALUATION	DATETIME FOR PARTIAL WITHDRAWALS	DECEMBER 12, 2016		
DIPLOMA	DATETIME FOR RETAKING OF PARTIAL EXAMINATIONS	DECEMBER 12, 2016		
ASSOCIATE DEGREE	FINAL EXAMINATIONS	DECEMBER 13-15, 2016		
	DATETIME FOR TRANSFER OF LOCATION OR PROGRAM OF STUDY	JANUARY 20, 2017		
	DATETIME FOR REMOVING INCOMPLETE GRADES	JANUARY 18, 2017		
BREAK	CHRISTMAS BREAK	DECEMBER 16 TO JANUARY 8, 2017		

*Yaran K. Correa Prado*  
Academic Affair Vice-President  
Instituto de Banca y Comercio  
State Road 20, Km.2.3 / Guaynabo, Puerto Rico 00966  
787 982-3000 EXT. 1012 (Núm. CA0020)

**Effective Date: September 17, 2016**

- **Financial Aid section, page 48:**

**The validity period for the HayQueMoverse Grant ended on September 17, 2016.**

**Effective Date: October 24, 2016**

- **The following changes have been made to the 2016 Academic Calendar, page 289:**

**ACADEMIC CALENDAR 2016**

DIPLOMA PROGRAMS – ONE ACADEMIC SESSION = 8 WEEKS  
 ASSOCIATE DEGREE PROGRAMS – ONE ACADEMIC SESSION = 16 WEEKS

ACADEMIC SESSION		OCTOBER 24, 2016	TO	DECEMBER 15, 2016
DEGREE	START DATE	OCTOBER 24, 2016		
	CONTINUE OF THE ASSOCIATE DEGREE AUGUST-DECEMBER TERM			
DIPLOMA	LATE ENROLLMENT PERIOD	OCTOBER 24 TO NOVEMBER 10, 2016		
	SECOND FRIDAY OF THE SESSION – MEETING DAY	NOVEMBER 4, 2016		
	1 <sup>ST</sup> MID TERM	OCTOBER 24 TO NOVEMBER 17, 2016		
	2 <sup>ND</sup> MID TERM	NOVEMBER 21 TO DECEMBER 15, 2016		
Holiday	ELECTION DAY	NOVEMBER 8, 2016		
Holiday	VETERANS DAY	NOVEMBER 11, 2016		
Holiday	CULTURE AND DISCOVERING OF PUERTO RICO	NOVEMBER 19, 2016		
Holiday	THANKSGIVING BREAK	NOVEMBER 24-25, 2016		
	SUBSTITUTION OF A HOLIDAY (ELECTION DAY)	DECEMBER 9, 2016		
EVALUATION	DATELINE FOR PARTIAL WITHDRAWALS	DECEMBER 12, 2016		
DIPLOMA	DATELINE FOR RETAKING OF PARTIAL EXAMINATIONS	DECEMBER 12, 2016		
ASSOCIATE DEGREE	FINAL EXAMINATIONS	DECEMBER 13-15, 2016		
	DATELINE FOR TRANSFER OF LOCATION OR PROGRAM OF STUDY	JANUARY 20, 2017		
	DATELINE FOR REMOVING INCOMPLETE GRADES	JANUARY 18, 2017		
BREAK	CHRISTMAS BREAK	DECEMBER 16 TO JANUARY 8, 2017		

24 25 26 27 | 31 1 2 3 4 | 7 H 9 10 H | 14 15 16 17 MT | 21 22 23 HH | 28 29 30 1 | 5 6 7 8 9 | 12 13 14 15 = 32 Meeting Days

*Yanira K. Rivera Prada*  
 Academic Affairs Vice-President  
 Instituto de Banca y Comercio  
 State Road 20, Km. 2.3 / Guaynabo, Puerto Rico 00966  
 787 982-3000 EXT. 1012 (Núm. CA0025)

**Effective Date: September 23, 2016**

- **The following change has been made, page 9:**

**Title IX Coordinator for students, parents or guardians, employees and applicants for admissions and employment.**

Contact Information for assistance:  
 Mrs. Dinia M. Rivera Ortiz  
 Human Resources Department  
 #56 Road 20  
 Guaynabo, PR 00966  
 Telephone: 787-982-3000 Ext. 1069  
 Fax: 787-982-3080  
 Email: [dmrivera@educgroup.com](mailto:dmrivera@educgroup.com)

***Effective Date: October 23, 2016***

- ***The following change has been made to the Administrative Officers of Hato Rey Main Campus, page 19:***  
Admissions Director-Vacant

***Effective Date: November 18, 2016***

- ***The following change has been made to the Tuition Costs and Other Fees section, page 104:***  
The term Application Fee is replaced with Admission Fee.